

Minutes
28 June 2016
Cemetery Board of Trustees
Town of Wilton NH

The meeting was called to order at 7:00 p.m. With 3 Cemetery Trustees (Steve Elliot, John Jowders, Mary Ann Shea) and Randy Caswell attending.

Review of Minutes for meetings of 5/31/16.

- Minutes were reviewed. Steve moved to accept minutes as written; Mary Ann seconded. All approved.

Public Input.

- Randy Caswell asked the Board if he was able to use the Caswell lot originally purchased by Mrs. Leon Caswell; he has obtained letters from his other siblings indicating they are not interested in using this lot. The lot (Laruel Hill, Main Section, Lot 143) contains 10 graves; Mr. and Mrs. Leon Caswell are currently the only occupants. The original deed/right to inter has been long lost. The Board felt there was enough evidence to justify the issuance of a replacement right to inter in the name of Randy Caswell. Mary Ann will make out the Right to Inter and let Mr. Caswell know when it is ready to be signed.

Unfinished Business.

- **Tree Removal at South Yard Cemetery:** John left a message with the contractor asking for an update on scheduling this. He is waiting to hear back from them. Should we look for another contractor? Consensus was to wait and see what we hear back from the contractor.
- **Cemetery Mapping:** We would like to see at least some of the unmapped sections of Vale End done. While updates on the maps for purchased lots have not been done on the printed versions since 2009, we are keeping the updates on the designated (red tagged) maps in the files. Our priority is to get the actual lots mapped out, and we will use the manual method of keeping the updates on the purchased lots at this time.
- **Fence repair/painting at Laurel Hill Cemetery:** This is going well; the young man doing the work has made good progress. We should be able to have this done well within our budget.
- **Retaining wall on lot in Vale End Cemetery:** Mary Ann still needs to write up a note to leave on the stone asking the family to contact us.
- **Seasonal Job:** The new hire is working out very well!
- **Maintenance:** Now that Memorial Day is over, the crew can fine tune their maintenance tasks. John reminded us that it is grub control time; Steve hasn't seen a lot of activity yet, but will likely have this done by next month.
- **Yolanda Edwards Lot Sale:** The second half of payment was received, now it's just a matter of getting the paperwork sorted out and the right to inter sent to Ms. Edwards. Mary Ann will get the paperwork to town hall.

Review Bills/Budget.

- Bills look good/Budget is in good shape. 2 week whackers were purchased. The bill from Dawn Tuomala for her work on the maps was received. Wood and paint were purchased for the Laurel Hill fence repair.

New Business.

- Steve received 2 complaints about conditions of cemeteries/cemetery lots.
 - A Mrs. Carlton (Carleton?) called about a “washout” near a family lot. She did not leave a contact number or indicate which cemetery or lot she was concerned about. She did say she had called before, but Steve had received no prior message from her.
 - Mrs. Smith called regarding the inadequate mowing of her husband's lot in Vale End Cemetery. Steve noted that the grave in question has many memorial tributes (flowers, etc.) on it, and the crews can't take time to move and replace these items to in order to thoroughly mow/trim the area. Steve will give her a call back to explain the situation.
- The Board discussed weekend/holiday burials; overtime must be paid to crews who do an opening/closing on non-standard workdays. Should we increase the cost of opening a grave on weekends/holidays? Many other municipalities do—Steve made a motion to add a \$125 fee for weekend/holiday burials. Mary Ann seconded; all were in favor. Mary Ann will update the rules and regulations to reflect the increase.

Next Meeting: Tuesday, July 26, 2016

The meeting adjourned at 8:03 p.m.